



BOROUGH OF REIGATE

THE OFFICES, SHOPS AND RAILWAY PREMISES  
ACT, 1963.

ANNUAL REPORT FOR 1967

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TABLE A

REGISTRATIONS AND GENERAL INSPECTIONS

Class of Premises	Number of premises registered during the year.	Total number of registered premises at end of year.	Number of registered premises receiving a general inspection during the year.
Offices .....	5.....	205.....	54.....
Retail Shops.....	19.....	404.....	70.....
Wholesale Shops,..... Warehouses.	2.....	15.....	5.....
Catering establishments open to the public canteens.....	2.....	52.....	11.....
Fuel storage depots.....	Nil.....	1.....	1.....
TOTALS	28	677	141

TABLE BNUMBER OF VISITS OF ALL KINDS BY INSPECTORSTO REGISTERED PREMISES ..... 211OTHER VISITS IN CONNECTION WITH THE  
ACT (NOT REGISTERED PREMISES) ..... 43



TABLE C

ANALYSIS OF PERSONS EMPLOYED IN REGISTERED  
PREMISES BY WORKPLACE

Class of Workplace	Number of Persons Employed
Offices	3,026
Retail Shops	2,118
Wholesale Depts, Warehouses	196
Catering establishments open to the public	356
Canteens	43
Fuel storage depots	27
TOTAL	5,766
TOTAL MALES	2,600
TOTAL FEMALES	3,166

TABLE D - EXEMPTIONS

Exemptions as to Space, Temperature, Sanitary Conveniences,  
and Washing Facilities ..... NIL



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TABLE E - PROSECUTIONS

Prosecutions instituted of which the hearing was completed  
in the year ..... NIL

TABLE F - INSPECTORS

No. of inspectors appointed under  
Section 52 (1) or (5) of the Act .....<sup>4</sup>  
(Public Health Inspectors - Part Time)

No. of other staff employed for most  
of their time on work in connection .....<sup>1</sup>  
with the Act. ....





TABLE G - PREMISES WHERE CONTRAVENTIONS NOTED/REMEDIED DURING THE YEAR

Class of Premises	Premises with Contraventions.	Premises where all Contraventions Remedied.
Offices.....	9.....	29.....
Retail Shops.....	5.....	45.....
Wholesale Shops, Warehouses.....	2.....	3.....
Catering establishments and canteens.....	3.....	9.....
Fuel storage depots.....	Nil.....	Nil.....
TOTALS	19	86



TABLE H - DETAILS OF CONTRAVENTIONS FOUND/REMEDIED

	<u>Found</u>	<u>Remedied</u>
Cleanliness and redecoration	3	20
Overcrowding	-	1
Insufficient heating	-	2
Insufficient ventilation	-	1
Absence of thermometer	3	15
Insufficient lighting	-	8
Insufficient sanitary conveniences	-	1
Defective sanitary conveniences	2	3
Inadequate disposal - sanitary dressings	1	2
Insufficient washing facilities	-	3
Defective washing facilities	2	2
No hot water supply	3	18
No drinking water or drinking vessels	-	-
Insufficient clothing accommodation	1	4
Inadequate drying facilities for outdoor clothing	2	5
Inadequate seating arrangements	-	4
Structural defects	2	18
Inadequate guarding of machines	-	8
No First-aid box	4	21
No Abstract etc., displayed	6	30



TABLE I - ACCIDENTS

Workplace	NUMBER REPORTED		ACTION RECOMMENDED			
	Fatal	Non-Fatal	Prosecution	Formal Warning	Informal Advice	No Action
Offices		1		-	-	1
Shops		13		-	5	8
Wholesale Shops and Warehouses		1		-	1	-
Catering establishments and Canteens		1		-	-	1
Fuel storage depots						
TOTALS		16		-	6	10

ANALYSIS OF REPORTED ACCIDENTS

	Offices	Shops	Wholesale Shops and Warehouses	Catering Establishments and Canteens	
Falls of Persons	1	9	1	-	
Stepping on or striking against object or person	-	-	-	1	
Handling or lifting goods	-	2	-	-	
Use of hand tools	-	1	-	-	
Other causes	-	1	-	-	



## GENERAL OBSERVATIONS OF WORK UNDER THE ACT

Inspection work continued at a reasonable level during the first half of the year, but was then impeded by a deficiency arising on the staff of one Public Health Inspector. Registration of premises fell to a low level during the year, the total being twenty-eight, a number of which arose at new shop development in Redhill. Only a handful of registered premises remained to be inspected at the end of the period. A further overhaul of the register resulted in another reduction in the total number of premises, mainly at offices and fuel storage depots. On inspection, it was found that these fuel storage depots were within railway property, and they were referred forward to H.M. District Inspector of Factories, accordingly.

Inspections carried out in 1967 revealed better and more ready compliance with the Act, only minor contraventions being noted in the main; most of these were remedied by the end of the period. This more optimistic pattern locally must be offset to some extent by the fact that the premises in question included a much higher proportion in new development, also a number being re-registered on changes in occupancy. Items dealt with related in the main to cleansing and re-decoration, provision of thermometers, improvements to lighting, provision of hot water supply, remedying of structural defects and the provision of first aid boxes and abstracts.

The table of accidents again deals with 16 reported cases as in the previous year. All were investigated, all had resulted in minor injuries and in no case was there a need for considering legal proceedings or the issue of a formal warning. Informal advice was given in 6 cases. As in 1966 involvements in falls, collisions and the handling of goods were the major causes.

On the question of prosecution under the Act generally, in one case only was it necessary to report to the Public Health Committee for authority to do so, relating to non compliance with requests to properly repair a winding stairway at a retail shop. However, the work was carried out shortly thereafter without the need to institute proceedings. As has been stated in earlier reports, the indications of co-operation and compliance with requirements have been generally good and there is every hope that this may continue so without the need for much statutory coercion. There still remains the need for regular inspection, a target difficult to attain during periods of sustained staff shortage.



